



COURSE CODE: S14113

MANAGING PROJECTS

TRAINING OUTLINE

This workshop provides attendees with an overview of the steps involved in managing projects with multiple team members or project participants. In addition to learning about the steps involved in project management, individuals will also have an opportunity to see how applications like 'Trello' make tracking project tasks easier.

At the end of the workshop, participants will:

- Explain the steps involved in managing projects successfully
- Explain the pitfalls to avoid when directing project teams
- Understand how software applications like Trello can support project tracking and management

TRAINING OVERVIEW

Delivery Mode: Workshop

Contact Hours: 3

Completion Certificate: No

PARTICIPANT PROFILE

This workshop is suitable for managers and leaders in SME and Micro Enterprises.

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