

# DATA PROTECTION FUNDAMENTALS

Course Code: CT192025

## TRAINING OUTLINE

This workshop provides attendees with an overview of the actions typically required to enable organisations to comply with their data protection responsibilities. In addition to reviewing key responsibilities under the General Data Protection Regulation (GDPR) and the Data Protection Act 2018, participants will have an opportunity to learn about:

- Data protection principles and individual rights
- Data Protection Policies
- Data Privacy Policies
- Data Matrix/Registers
- Information Security Policies
- Key data compliance procedures
- Supporting staff on the data compliance journey
- Demonstrating compliance with data protection regulations

## TRAINING OVERVIEW

**Delivery Mode:** Workshop  
**Contact Hours:** 3  
**Completion Certificate:** Yes

## PARTICIPANT PROFILE

This workshop is suitable for staff, line managers and directors of non-profit and SME

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