MANAGING EMPLOYEE PERFORMANCE

Course Code: CT1920017

TRAINING OUTLINE

This seminar provides line managers, support staff, supervisors and board members with insights and practical approaches to managing the performance and productivity of their teams and direct reports.

Practical topics covered during the evening include:

• Setting performance expectations

• Linking performance to business objectives

• Conducting performance appraisals

• Conducting regular performance reviews

• Providing performance feedback that motivates staff

• Approaches for dealing with poor performance

• Effective use of the disciplinary and grievance procedures

TRAINING OVERVIEW

Delivery Mode: Seminar
Contact Hours: 2.5
Completion Certificate: No

PARTICIPANT PROFILE

This seminar is suitable for managers and leaders in SME and Micro Enterprises.

To enquire about eLearning, workshops or seminars, please email: learning@cramdentech.com

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